

Eller Network Printer/Copier Support

Responsibility Matrix

Eller Department	Eller IT	Vendor/Service
<ul style="list-style-type: none">• Paper• Toner• Copy Codes• Address Book	<ul style="list-style-type: none">• Desktop Printer Mapping• Desktop Printing Errors	<ul style="list-style-type: none">• Jams• Maintenance• Toner• Errors• Malfunction

Contact Information

Eller Department

Name: _____

Name: _____

Phone: _____

Phone: _____

Eller IT

Submit a support request: <http://support.eller.arizona.edu>

Vendor/Service

Service is usually facilitated by the Eller Department Business Manager.

Note: ****Please contact Eller IT ASAP if the vendor service is going to change/reset any settings on the printer or copier.****

Ricoh Copiers – (520) 631-2701

Xerox Copiers – (520) 940-8930, fastest response by emailing: xeroxua@email.arizona.edu

All Other Printers – Laser Options (520) 792-0557 or other vendor